

PNPP NEIGHBORHOOD PLANTING APPLICATION

****NOTE:** You will need to fill out and submit this form all in one go, so as you prepare your application, it may be helpful to review the PDF version of this form on the previous page.

(AFTER submitting this form however, you will get a link that you can save/revisit--if you need to add/edit something to your application after submitting it.) **

* Required

1. Email address *

APPLICANT INFO

Neighborhood Street Tree Planting Applications require that one person act as the primary "Tree Leader." The Tree Leader is responsible for compiling & submitting the application, communicating with both PNPP and planting participants, attending the Tree Leader training, coordinating participants/activities on planting day, ensuring that participants care for their trees after planting day, and reporting to PNPP on the health & survival of trees after planting.

2. Tree Leader Name: *

3. Tree Leader's Address: *

4. Tree Leader's Telephone (Home/Work/Cell?): *

5. *

Mark only one oval.

Home #

Work #

Cell #

6. Alternate Telephone? (Home/Work/Cell?):

7.

Mark only one oval.

Home #

Work #

Cell #

8. WHERE WILL YOUR PLANTING TAKE PLACE? List the neighborhood and primary street(s): *

9. TREE PLANTING SITE TYPES: What kind(s) of properties will be included in your planting? *

Mark only one oval.

- Mostly Residential
- Mostly Non-Residential: Commercial/Institutional/Community spaces (schools, religious institutions, businesses)
- A combination of Residential & Non-Residential
- Other: _____

10. PLANTING PARTICIPANTS: Who do you anticipate will be participating on planting day? *

Mark only one oval.

- Primarily the residents/business-owners who will be receiving trees in front of their homes/properties
- Volunteers or community group (i.e. school, neighborhood association, religious group, etc.)
- Other: _____

11. WATERING/STEWARDSHIP PLAN: Each tree planted through PNPP needs to have a watering/stewardship plan in place. What is your envisioned plan for the trees in your planting? *

NOTE: This depends largely on the types of tree planting sites included in your application (Residential/Non-Residential). Trees planted in front of homes should generally be watered/stewarded by the resident or a neighbor. Trees planted around larger buildings (commercial properties, schools, religious institutions, apartment buildings, healthcare facilities) could be watered by a maintenance or grounds crew that already works at that location, through a community partnership, a combination of these, etc. We are happy to work with you to develop this plan.

12. OTHER ACTIVITIES: Are there any other activities you are hoping to include as part of this PN Tree Planting? (e.g. mulching party, neighborhood clean-up, block party) *

Mark only one oval.

Yes

No

13. If yes, please describe what's planned:

14. IF THERE ARE ANY ADDITIONAL INDIVIDUALS OR GROUPS HELPING YOU ORGANIZE THIS PLANTING, PLEASE INCLUDE THEIR NAMES/INFO:

ADDITIONAL MATERIALS:

REQUESTED PLANTING SITE LIST

TO COMPLETE A PLANTING APPLICATION, YOU WILL NEED TO SUBMIT A FINAL ****PLANTING SITE LIST**** WITH INFORMATION FOR EACH PLANTING ADDRESS/SITE WHERE YOU AND YOUR GROUP ARE REQUESTING TREES. Once we have reviewed your request for trees, we will work with you on how to complete this list.

If you already have participants and addresses signed up, we encourage you to start filling out a PLANTING SITE LIST and share with us. Template & instructions are here:

Site List (Google Forms template)

https://docs.google.com/spreadsheets/d/1_Fvi1t9RN4uvdmv3EYq5S_CD9x3_h25S8ZxucbLskds/edit?usp=sharing

SITE LIST EXAMPLE:

								
TREE LEADER NAME:								
Enter each individual tree being requested on a separate line below, even if they are located at the same address								
ADDRESS #	STREET	LOCATION (Front-F, Side-S, Back-B)	# OF TREES (1 per line)	TREE STEWARD (Who will be planting & watering the tree?)	TREE STEWARD - CONTACT INFO	PROPERTY OWNER (Or authorized representative) - if different from Tree Steward	PROPERTY OWNER CONTACT INFO	ADDITIONAL NOTES
EXAMPLE:								
1000	Forestry Ave	F	1	Sally Sycamore (Will be stewarding for her grandfather)	sally.sycamore@treesaregreat.com, (401) 555-5678	Stuart Sycamore	stuart.sycamore@treesaregreat.com, (401) 555-1234 (c)	
1000	Forestry Ave	S	1	Sally Sycamore (Will be stewarding for her grandfather)	sally.sycamore@treesaregreat.com, (401) 555-5678	Stuart Sycamore	stuart.sycamore@treesaregreat.com, (401) 555-1234 (c)	Existing tree came down in storm this Spring, wants a replacement
980	Forestry Ave	F	1	Bob Birch (Lives next door, will be stewarding for Ollie, who is elderly/unable to water.)	bbirch@treesaregreat.com, (401) 555-0123	Ollie Oak	ollie.oak@lovetrees.org, (401) 555-5678	Ollie is open to having tree planted in yard rather than sidewalk
			Total # of trees requested:					

TREE COMMITMENT FORMS:

To complete an application, you will also need to SUBMIT a SIGNED TREE COMMITMENT for EACH ADDRESS in your application signed by the person who will be responsible for planting/watering the tree, as well as by the property owner or manager (or the designated representative).

If you have identified a great site for a new tree along your planting route AND have a Tree Steward ready & willing to plant and water it, but you have been UNABLE to secure property owner authorization (due to an absentee landlord or similar situation) LET US KNOW ASAP, and we will determine if there are alternate options for securing authorization to plant at that site

Blank English & Spanish TREE COMMITMENT forms to print and distribute to your neighbors may be found here:

<https://pnpp.org/neighborhood-planting-materials-application-forms>

IF YOU HAVE TREE COMMITMENT FORMS ALREADY FILLED OUT AND SIGNED BY PARTICIPANTS, YOU MAY SUBMIT THEM TO ELECTRONICALLY:

Scan or take photos (a phone is fine to use) of the signed Tree Commitments, and do one of the following:

-UPLOAD the image files to Google Drive or Dropbox and share with info@pnpp.org

-EMAIL the image files to info@pnpp.org

-TEXT the image files to (401) 368-5380

-MAIL paper copies to: PNPP PO Box 5897, Providence RI 02903 (keep copies for yourself)

APPLICATION ACKNOWLEDGEMENTS & SIGNATURE:

15. Previous PNPP Neighborhood Planting Experience: *

Mark only one oval.

- I've been a primary or substitute Tree Leader before
- I've received a tree or helped out with a Neighborhood Planting
- No direct experience, but I'm excited to begin!

16. How did you hear about the Neighborhood Planting Award program? *

Mark only one oval.

- I've been a Tree Leader or planting participant before or participated in other PNPP programs/activities
- Friend or neighbor
- Online search brought me to PNPP Website
- City of Providence Forestry Division
- Through an electronic newsletter or social media feed
- I've just always kind of known about it!?
- Other: _____

SHOULD MY PLANTING APPLICATION BE AWARDED, I COMMIT TO:

17. *

Check all that apply. Communicating & coordinating with both planting participants and PNPP

18. *

Check all that apply. Attending any Tree Leader meetings, as required by PNPP

19. *

Check all that apply. Attending on planting day and ensuring that the tree recipients/other volunteers attend and participa

20. *

Check all that apply. Monitoring the trees in your planting, and reporting/communicating to PNPP about the health and status of the trees.**APPLICATION SUBMISSION:**