PNPP Neighborhood Street Tree Award Application

I. Applicant Information

Tree Leaders: Neighborhood Street Tree Planting Applications require that one person be listed as the “Primary Tree Leader.” The Primary Tree Leader is responsible for compiling & submitting the application, communicating with both PNPP and planting participants, attending the Tree Leader training meeting, coordinating participants & activities on planting day, ensuring that participants care for their trees after planting day, and reporting to PNPP on the health & survival of trees after planting. All Neighborhood Plantings also require a Backup Tree Leader, in case of emergency. It is the responsibility of the Primary Tree Leader to make sure that the Backup Tree Leader is up-to-date on the details of the planting and is able to fill-in, should something come up!

Primary Tree Leader________________________________________________________

Address________________________________________________________

Phone # (home)________________________(work)________________________(cell)____________________

Email________________________________________________________

Previous PNPP Neighborhood Planting Experience:

☐ I've been a primary or backup Tree Leader before
☐ I've received a tree or helped out with a Neighborhood Planting
☐ No direct experience, but I'm excited to begin!

How did you hear about the Neighborhood Planting Award program?

☐ I've been a Tree Leader or planting participant before
☐ Friend or neighbor
☐ Online search brought me to PNPP Website
☐ City of Providence Forestry Division
☐ Through electronic newsletter or social media feed
☐ I've just always kind of known about it!
☐ Other:

________________________________________________________________________

Backup Tree Leader________________________________________________________

Phone#________________________________________________________

Email________________________________________________________
Are there additional people or groups helping you organize this planting whose names & information you would like us to have? If so please include their names/info:

______________________________________________________________________________________________

THIS TREE PLANTING WILL BE (select only one):

☐ A.) Comprised of mostly neighbors/residents who will be receiving trees in front of their homes.
☐ B.) A larger, community planting involving schools, religious institutions, or other community groups, in addition to neighbors/residents.

→ If you selected B.) the community planting option, please answer the following questions:

Please list the groups/institutions that will be involved:
(The Tree Leader should be the primary point of contact between PNPP and the other individuals/groups involved in the planting.)

______________________________________________________________________________________________

______________________________________________________________________________________________

Are there any other activities being planned in connection with the planting?
Yes ____ No ____ If yes, please describe:
______________________________________________________________

______________________________________________________________________________________________

______________________________________________________________________________________________

How will these trees be watered/stewarded? (i.e. by residents/neighbors, a maintenance or grounds crew, through a community partnership, some combination of the above, etc.)

______________________________________________________________________________________________

______________________________________________________________________________________________

______________________________________________________________________________________________

** If we determine that one or more of the sites included in your planting are located where trees could be especially vulnerable to vehicle damage, we may require bollards (tree guards) be installed in those tree pit(s) in order to plant in there. If this is the case, we will provide you with information on how to properly install bollards, and help you identify resources to acquire them.
The following components must be included to complete your application:

- **PLANTING SITE LIST**
  You must submit the REQUESTED SITE LIST (page 4 of this application) with the information for each planting site that you are requesting.

- **TREE CONTRACTS**
  To complete your application, you must submit a SIGNED TREE CONTRACT for EACH ADDRESS in your application. (The template to use is page 5 of this application—make copies, one for each address.)

  *** RENTAL PROPERTIES
  If you have identified a great site for a new tree along your planting route AND have a Tree Steward ready & willing to plant and water it, but you have been UNABLE to secure Property Owner authorization due to an absentee landlord or other similar situation, LET US KNOW ASAP, and we will determine if there are options to give an exemption and plant at that site! ***

NOTE: Applications will not be considered complete without a Requested Site List and a Tree Contract for each address. The address from each tree contract MUST be also included on the Requested Site List, or they will not be considered part of the application.

- **APPLICATION ACKNOWLEDGEMENTS & SIGNATURE**

  Should my planting application be awarded, I commit to:
  - Communicating & coordinating with both planting participants and PNPP
  - Attending any Tree Leader meetings as required.
  - Attending on planting day and ensuring that Tree Stewards/other volunteers attend and participate
  - Monitor the trees in the planting, and submit a Tree Health Status Report (we will send you a reporting form to complete one year after planting)

  I have read and I understand the PNPP application in its entirety. By signing and submitting this form I certify that the information contained in this application is true, correct and complete to the best of my knowledge.

  Signature ________________________________ Date __________

  Please send the following to the address above, postmarked by July 15 (for Fall Planting) or January 15 (for Spring Planting):
  - Pages 1-4 of this application, completed
  - Filled-out Tree Contracts for each participant/address in the planting application.

  Make a copy of this application as well as of each completed Tree Contract for yourself. (Illegible or incomplete applications will be returned to you to correct.)
# PNPP REQUESTED SITE LIST

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>WHERE (Front=F, Side=S, Back=B)</th>
<th># OF TREES (1 per line)</th>
<th>TREE STEWARD (Who will be planting &amp; watering the tree?)</th>
<th>TREE STEWARD - CONTACT INFO</th>
<th>PROPERTY OWNER OR MANAGER (If different from Tree Steward)</th>
<th>PROPERTY OWNER / MANAGER - CONTACT INFO</th>
<th>ADDITIONAL NOTES</th>
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**TOTAL # of TREES REQUESTED:** ____
JOIN TOGETHER WITH YOUR NEIGHBORS TO GET FREE STREET TREES!

Your neighbor, ____________________________________
is applying to the Providence Neighborhood Planting Program for free street trees for your neighborhood!

TO RECEIVE FREE TREES, YOU WILL NEED TO:

• Agree to come out on planting day (a Saturday in October or April) and help plant trees with your neighbors
• Commit to watering your new trees once a week for their first 2 growing seasons
• Have permission from the property owner or manager to plant a tree by your house
• Return the other half of this form, with the required signatures to:

________________________________________

________________

________________

________________

By this date:

____________________

________________________________

DID YOU KNOW???

Trees in our neighborhoods help reduce air & water pollution, improve physical & mental health, strengthen social connections, lower heating & cooling costs, and are associated with reduced crime rates!

YES, PLEASE SIGN ME UP FOR STREET TREES!

ADDRESS: ________________________________________

Total # of trees requested for this address: ________

If property is on a corner, or spans a whole block:

# of trees in front: ___ # of trees on side: ____ # of trees in back: ___

TREE STEWARD COMMITMENT → I agree to:

□ Help my neighbors on planting day to plant all of the trees we have requested together!
□ Give each tree 15 gallons of water per week, for the first 2 growing seasons.
□ Keep the tree pit clean, weeded and mulched.

Name_________________________ Email______________________

Street Address____________________ Phone#__________________

Signature________________________________________

PROPERTY OWNER AUTHORIZATION → As the Property Owner or Manager (or their designated representative):

□ I give permission for trees to be planted at the above address.

Name_________________________ Email______________________

Street Address____________________ Phone#__________________

Signature________________________________________

(If you have been unable to reach the property owner to secure authorization, let us know on this form and we will work with you!)